**GREAT CRANSLEY PARISH COUNCIL**

**Minutes of Annual and Parish Council meeting**

# **held at 7.00 pm on 9 May 2024**

**PRESENT:** Cllr Richard Barnwell Jane Mann Parish Clerk

 Cllr Stuart Ablett NNC Cllr Jim Hakewill

 Cllr Amanda Bussey LPC Cllr Alan Durn

Cllr Richard Smyth

Cllr Colin Spickett

 Cllr David Whalley No members of the public

**24.1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Emily James and in addition NNC Councillors Cedwien Brown and Joseph Smyth.

* 1. **To elect Chairman of Great Cransley Parish Council**

Nomination for Cllr Barnwell was received from Cllr Smyth and seconded by Cllr Whalley. It was resolved to elect Cllr Barnwell as Chairman.

* 1. **Signing of Declaration of Acceptance of Office Form by Chairman**

Cllr Barnwell signed the Declaration of Acceptance of Office form.

* 1. **To elect Vice Chairman of Great Cransley Parish Council**

It was regretfully reported that Cllr Whalley wished to step down as Vice Chairman. Cllr Whalley was thanked for his service as Vice Chairman, in particular when he had deputised for Cllr Barnwell. A nomination for Cllr Bussey was received from Cllr Smyth and seconded by Cllr Barnwell. It was resolved to elect Cllr Bussey as Vice Chairman.

* 1. **Signing of Declaration of Acceptance of Office Form by Vice Chairman**

Cllr Bussey signed the Declaration of Acceptance of Office form.

* 1. **Approval of the minutes of the last Annual Parish Council Meeting held on 11 May 2023**

The minutes from the last Annual Parish Council Meetingwere approved as accurate.

* 1. **Public session**

There were no items received.

* 1. **Declarations of interest and a reminder for Councillors to update NNC register of interests**

No declarations were received.

* 1. **Approval of the minutes from the last meeting held on Thursday 11 April 2024**

The minutes from the last meeting were approved as accurate.

**24.10 Planning:**

1. There were no new planning applications.
2. There was no update on the Church Lane development appeal 2022/0543.
3. The clerk provided an update on the status of existing applications. There were no updates on planning enforcement issues.
4. Cllr Alan Durn, Chairman of Loddington Parish Council provided an update on the unauthorised development in Cransley Road, Loddington. Cllr Durn was thanked for the update and for his work on this longstanding issue.

**24.11 To receive an update on the neighbourhood plan**

Joanna Mowatt was unable to attend the meeting.

**24.12 To receive reports from North Northants Councillors:**

1. It was reported that NNC were unable to help replace the wooden posts outside village hall.
2. Flooding/drainage issues on Loddington Road were still ongoing.
3. Cllr Hakewill provided an update on NNC issues.

**24.13** **FINANCE:**

1. The clerk reported on the current financial situation. It was agreed that as the precept had now been received that the remaining funds from the Treasurers account at the year end, £6,878.36 would be moved across to the Contingency account.

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| --- |
| Neighbourhood Plan account  £1,822.09 |
| Treasurers account                  £17,735.72 |
| Contingency account                  £5,481.60 |
| **Total                                       £25,039.41** |

1. Cllr Smyth was reappointed as internal control officer.
2. Bank signatories were re-approved.
3. A list of due payments that arose on a regular basis were presented to Councillors and these were authorised for the year ahead provided that budgetary controls were adhered to:
* Clerk's salary and statutory deductions
* Clerk's expenses- working from home allowance £20 per month, stationery and printing
* Insurance
* NALC, ICO and NACRE subscriptions
* Printing costs
* Poppy wreath
* Training costs

Previously authorised payments made following the last meeting were reported:

* Clerk’s April salary £403.07 and HMRC statutory deductions £100.60
* Clerk’s expenses for March and April £45.48
* NACRE subscription £42.00
* NCALC subscription £551.49
1. A schedule of payments due was authorised:
* Clerk’s salary and expenses and HMRC statutory deductions May.
1. The insurance renewal with Zurich was approved, £568.93

**24.14 Governance:**

1. Great Cransley Parish Council certified themselves as exempt from a limited assurance review.
2. The certificate of exemption was approved.
3. The Annual Governance Statement for 2023/24 was reviewed and approved.
4. The Annual Accounting Statement for 2023/24 was reviewed and approved.
5. The Internal Audit report was received and recommendations were noted.
6. The dates for the Exercise of Public rights were agreed as 17 June-26 July 2024.
7. It was decided not to take part in the NNC Governance Review.

**24.15 Progress reports from previous meetings:**

1. The clerk advised that Joanna Mowatt had provided some costings for website options. Councillors wished to review these properly and make a decision at the next meeting.
2. It was reported that the Right of way issue was nearing a solution.
3. Cllr Barnwell had arranged for a quote for painting work as per Cllr Spickett’s report**.**
	1. **To receive an update on village matters:**
4. Cllr Barnwell had arranged for a quote for painting of the Church clock face.
5. Cllr Barnwell reported on CVMHC issues**.**
6. Celebrations would be held in September for the Church window.

**24.17 To receive an update from Parish Councillors on their specific roles:**

1. Cllr Bussey provided an update on Highways, parking and lighting issues.
2. Cllr Ablett provided an update on the defibrillator.
3. Cllr Spickett provided an update on his Police Liaison Representative role.
4. There was no update on Footpaths.
5. Cllr Barnwell provided an update on Neighbourhood Watch**.**
	1. **To consider Councillor’s training needs**

Cllr James would like to attend the Community engagement course

**24.19 To receive items for the next Cransley Chronicle edition**

Items: Summary of meeting, exercise of public rights, the pub’s first year of trading.

**24.20 Date of next meeting- 13 June 2024**

Apologies were received from Cllr Smyth.

New agenda items: Purchase of yellow book for GCPC.

**The meeting closed at 8.15 pm.**

Signed ………………………………..… Date ……………………